

## **Town of Freedom**

### Select Board Disbursement Policy

Pursuant to 30-A MRSA §5603(2)(A), no money may be paid out of Town accounts unless the Select Board, by majority vote, have authorized the Treasurer to do so.

It may become the case that because of vacancy, illness, or other unavoidable circumstance, a majority of the Select Board is not able or available to sign disbursement warrants. If this occurs, this policy permits one or more Selectmen to sign disbursement warrants for

- payments of employee wages and benefits pursuant to 30-A MRSA §5603(2)(A)(1);
- payments for municipal education costs if the disbursement warrant is signed by the school Superintendent and a majority of the School Board pursuant to 30-A MRSA 5603(2)(A)(2); and
- payments of State fees.

There is no authority under State statute for less than a majority of the Board to sign disbursement warrants for any other type of account payable. In the event that the Board is left without a quorum, any payments must be deferred until the vacant seat is filled by election.

This policy must be renewed annually by vote of the Select Board and filed with the Town Clerk and the Town Treasurer.