

2.7.24 meeting minutes
6 pm - 7:20 pm
Prepared by Lissa Widoff

Lex, Wilson, Sean and Lissa met in person and Walter joined by phone to discuss the [revised bid from Haley-Ward](#) and follow-up to the [Solar proposal from Zona Solar](#).

Upon close examination of the revised proposal, we decided that there are more refinements needed, summarized here:

- while the geotechnical survey of the old foundations was eliminated in the proposal, so too were the borings that were to occur elsewhere on the site. We believe we need some borings on the site to better determine groundwater levels and soil bearing capacity on the site.
- We are inclined to eliminate the old foundation assessment completely (which had been revised to be a visual assessment with a summary report) to make some funds in the budget available for the above noted borings.
- The natural resource assessment outlined is fine, but we discussed that the soil analysis that will be done will be helpful for determining wetlands and some septic capacity but is not the same as the soil borings. This was discussed at the interview with Haley-Ward, but as noted, we didnt realize that enhancing the natural resource assessment would also eliminate the other soil borings.
- Haley -Ward did budget for two, two hour meetings at the conclusion of the project in the event we need a second meeting for a presentation to a larger group of community members.

Follow-up planned:

- Walter will use the [original RFP](#) and tasks outlined in our [Community Action Grant proposal](#) to make sure that the deliverables we need and committed to for the grant are included in the final proposal with Haley Ward. He will make direct edits/suggestions to be presented to Haley -Ward and will prepare that within this next week.
- We will share these proposed changes with the whole committee and then Lex will communicate to Haley-Ward the revisions we need and direct further Qs to Walter.
- Once tasks and budget is finalized (we have up to \$40k max for site assessment), we can enter into a contract with them

Solar RFB:

- We agreed that since we want to undertake the solar assessment AFTER the site assessment work is complete, that Lex will let Zona Solar/Jeff Wootan know that we are deferring a decision on the solar project until a later date. At that time, we may re-open the bid process and will keep him informed. Delaying this may also give us an opportunity to recruit another bidder.
- therefore we will not be checking references sent by Jeff Wootan/Zona Solar at this time

Other issues:

As you all know, this project is requiring more meetings, communications and decisions that need to move forward with all of our input. A few of us feel out of our depth and beyond our

available time in some of these matters. We need to have an honest discussion about how to support this project going forward with the time availability we have, which is growing more limited for some of us in the near-term.

Lissa will let Ahsley Krulik know that the next quarterly report reminder should go to Lex since Lissa will be unavailable.