

2024-03-05 CDAC mtg agenda and minutes

Agenda

1. Approve Feb minutes - [link here](#) and attached.

New CDAC committee chair. We need someone else to take over as chair. - This is an urgent and immediate need, especially since we have to move the committee forward to finalize a contract for and oversee management of the project. It is too much for Lex to do both and I am not available from mid-March - end of June

- For now, Lex can handle communications with consultants to get us to an agreement, but cannot oversee site work. (more on this in later agenda item)
- we may also need some new members as workload increases.

2. Discussion and decision re: **scope of a revised bid from Haley-Ward.**

- We are at a critical juncture. We asked for revisions to the HW January bid, which they submitted in February, which we discussed in Feb.

- Here are links to the [first bid](#) and [second bid](#) and the [last email we sent to HW](#).. The have replied in part (I will send separately) but we expect to hear more before the meeting.

- As a committee, we do not have consensus on whether to request the re-introduction of geotechnical borings to the bid (which HW says is more relevant if or when when we have plans to install a building), if we re-introduce borings- how many to do; and whether to specify their locations. We seem to have differences of opinion about what these borings will yield and what the budget tradeoffs will be.

- We also do not have consensus about whether we should be in more open conversation with HW vs. keeping everything in writing when not everyone is weighing in and time is passing and we are almost in field season.

- I am going to invite Grainne to this meeting to see if she can assist.

- We need to make a decision on What we want, what to communicate to HW. Based on previous emails, Steve agreed to shepherd a contract on the town side.

3. Project Management - As a committee whose members all work full-time, we need to decide how we are going to manage oversight of the site work, exploring other grant opportunities, planning for public input and considering the next phase of work (solar). We have a modest sum budgeted (~\$3,000) mainly for support of facilitating community meetings following the site analyses.

The tasks associated with the project are going to increase from needing to coordinate with committee members and consultants, arrange for utility/dig safe verification of buried utilities, etc.

4. Other business

- Other new committee members to recruit?
- [DOT grant opp](#)

