

## CDAC Minutes 1.11.24

### Attendees:

- Wilson Hess
- Lissa Widoff
- Shawn Murphy
- Lex Bennett
- Prentice Grassi
- Walter Fuller

### Agenda:

- Review RFBs and Score according to Rubric
- Establish next steps for each firm/RFB

### Zona Power Review

- Impressed by the scope of work
- No Hourly Rate – Instead provides a fixed rate
- Can't use a Mass licensing as a credential for a Maine Project
- Does not have a website
- Does not have an established LLC – was not renewed in Mass and is not registered in Maine
- Discrepancy in the history of founding and history
  - No Army National Guard Project could be found
  - One project was stated to be finished 2 years before the company was founded.
- Didn't know where the 3 phase power is
- Insurance is stated to only be covering phases 2-4 is there any reason why this wouldn't cover phase 1? We require proof of insurance prior to commencement

### Pre-Interview Questions:

- How is your business registered and where?
- Could you please provide us any two references for the two most recent projects in your proposal?
- Will you provide the certificate of insurance for phase 1?

### Interview Questions:

- How will mileage be calculated and expensed?
- Will this be a fixed rate or will hourly work come into play? How do we narrow in on the expected overall cost?
- Who will be performing the work? If there are additional
- Clarification on company timeline and history?

## Haley Ward Review

- Concerns with price – it's a bit high – could we reduce the scope to reduce the price?  
Let's spend less focus/work on the foundations?
  - Based our application our budget is as follows:
    - \$ 4,000 other
    - \$ 6,000 Solar
    - \$ 40,000 General
  - Development Zones – What could these areas be used for? Could there be a vision for development? OR Permitted uses?? Can we get this from these findings – just a thought – let's not give them too much ahead of time and figure this piece out later. Can they help us present this to the town later?
- Should we hold off on the Solar Assessment for now and focus our available funds on the General lot assessment?

## Pre-Interview Questions

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## Interview Questions

- Reduce scope of Structural Conditions Assessment to reduce the price?
- Expand on environmental assessment?

## Interviews

Tuesday or Thursday Friday 23<sup>rd</sup>, 25<sup>th</sup>, 26<sup>th</sup>

Mid Morning to Early Afternoon

## To Do:

- Lissa will reach out to Grant Folks to update them about the Solar piece as we would like to wait on the solar assessment for a later date to really focus on the general assessment.
- Still Ask the questions we have on the Solar assessment piece
- Schedule meeting with Haley Ward
- FUP with Selectboard - Please let the CDAC know what work is going on the Cannery lot that is not on the slabs